



# Medical Assisting, Medical Insurance Billing Certificate

The CRC Medical Insurance Billing certificate program is designed to prepare students for entry-level positions in insurance billing in an ambulatory medical office setting. The curriculum is designed to give students the desired skills for employment in a physician's office or other ambulatory clinic.

**Total Units: 16.5**

## First Year

### Semester 1

**10.5 Units**

COURSE	UNITS	PRE-REQS <sup>^</sup>	SEMESTERS OFFERED*
<b>AH 311<sup>1</sup></b> <b>Z</b> Medical Language for Health-Care Providers	3		F(O), S(O), Su(O)
<b>AH 120</b> <b>Z</b> Human Disease	3	Co or pre-req: AH 110 & BIOL 100 or 102	F(O), S(O)
<b>BIOL 100<sup>2</sup></b> <b>Z</b> Introduction to Concepts of Human Anatomy and Physiology	3		F(O), S, Su
<b>MEDA 110</b> Medical Insurance Procedures	1.5	Co-req: AH 110	F

**Z** At least one section of this course is offered with free textbooks and is labeled as zero textbook costs (ZTC). If it is a GE area class or elective, there may be several ZTC offerings to fulfill the GE requirement. Use the Free Textbook filter to find these courses. Learn more on the [ZTC page of the college website](#).

<sup>1</sup> Formerly AH 110.

<sup>2</sup> [BIOL 102] or [BIOL 430 & 431] are also accepted.

### Semester 2

**6 Units**

COURSE	UNITS	PRE-REQS <sup>^</sup>	SEMESTERS OFFERED*
<b>HIT 120</b> Basic ICD-CM Coding	3	AH 120	F(O) online only
<b>HIT 123</b> Current Procedural Terminology (CPT) Coding	1	AH 120	F(O) online only
<b>AH 124</b> Pharmacology for the Health Care Professional	2		F(P), S(P)

<sup>^</sup>You must have passed the prerequisite course(s) with a "C" or better; Corequisite must be taken during the same semester; Advisory means it is recommended but not required to enroll in the course.

## Career

### Options/Outlook:

Obtain information from insured or designated persons for purpose of settling claims with an insurance carrier.

### A sample of reported job titles:

Insurance claims clerks

### Projected job openings in California (2020-2030):

2,320

### Projected growth in California (2020-2030):

2% growth

### Median Salary in California (2021):

\$47,800/yr

### Source:

<https://www.onetonline.org/link/summary/43-9041.00>

### About this map:

\*(O) = online available (P) = partially online

This program map represents one possible pathway to complete the program. Please see a counselor to create an education plan that is customized to meet your needs. This map is not a guarantee of course availability or financial aid applicability.

## Zero Textbook Costs (ZTC):

The Zero Textbook Costs designation and logo are added to any course that provides free access to all required instructional materials. These are typically shared with students through Canvas. Courses that are designated as ZTC may still require students to purchase supplemental materials such as lab coats, a calculator, art supplies, etc. See full definitions and searching tips on the [Zero Textbook Costs page](#) of the college website.

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