

This program roadmap represents one possible pathway to complete the program. *Please see a counselor* to create an education plan that is customized to meet your needs. This roadmap is not a guarantee of course availability or financial aid applicability. For counseling appointments call 916.608.6510.

Total Units: 14.5-19

## First Year

### Semester 1

7 Units

COURSE	UNITS	PRE-REQS^	SEMESTERS OFFERED*
<b>BUS 300</b> Introduction to Business <b>or</b>	3		F, S
<b>MGMT 310</b> Introduction to Public Management	3		F, S
<b>BUS 310</b> Business Communications <b>or</b>	3		F, S
<b>COMM 341</b> Organizational Communication	3		F, S
<b>HCD 330</b> Life and Career Planning	1		F, S

### Semester 2

7.5-12 Units

COURSE	UNITS	PRE-REQS^	SEMESTERS OFFERED*
<b>HCD 345</b> 21st Century Workplace Skills	1		F, S
<b>BUS 302</b> Introduction to Business Analysis	3		F, S
<b>ACCT 301</b> Financial Accounting <b>or</b>	4		F, S
<b>BUS 340</b> Business Law <b>or</b>	3		F, S
<b>ECON 302</b> Principles of Macroeconomics <b>or</b>	3		F, S
<b>PRJMGMT 300</b> Introduction to Project Management <b>or</b>	3		F, S
<b>CISC 310</b> Introduction to Computer Information Science	3		F, S
<b>BUS 498</b> Work Experience in Business <b>or</b>	0.5-4		F, S
<b>MGMT 498</b> Work Experience in Management	0.5-4		F, S

## Notes

- This program contains the skills and knowledge new entrants to the workforce need in preparation for entry-level, non-management positions in both private and public sectors.
- Completion of this program will lead to opportunities for careers in entry level business, non-profit organizations, and public agencies.