



# Accounting Certificate

PART TIME

This program roadmap represents one possible pathway to complete the program. **Please see a counselor** to create an education plan that is customized to meet your needs. This roadmap is not a guarantee of course availability or financial aid applicability.

Catalog: 2025-26

Total Units: 39

## First Year

### Semester 1

9 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 301 Financial Accounting	4	
RE	ECON 302 Principles of Macroeconomics	3	
RC	CISA 315 <sup>1</sup> Introduction to Electronic Spreadsheets	2	

<sup>1</sup> CISA 315 is not part of the certificate, but it is a prerequisite for CISA 316

### Semester 2

11 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 103 Intermediate Accounting - Part I	4	ACCT 301
Req	ACCT 311 Managerial Accounting	4	ACCT 301
RE	ACCT 341 Computerized Accounting	3	ACCT 101 or 301

## Second Year

### Semester 3

10 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 104 Intermediate Accounting - Part II	4	ACCT 103
Req	ACCT 111 Cost Accounting	3	ACCT 311
Req	ACCT 361 Ethics, Fraud, and Legal Issues for Accountants	3	

### Semester 4

9 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 107 Auditing	3	ACCT 104
RE	ACCT 123 Federal and California Individual Income Taxation	4	
RE	CISA 316 Intermediate Electronic Spreadsheets	2	CISA 315

## CAREER PATH

### Career Options:

This certificate prepares students for entry-level clerical and technical positions in various accounting careers.

### Advising Notes:

- Students should customize the restricted elective (RE) courses to meet their individual career goals. See the catalog for all of the options.

### Scheduling Notes:

- CISA 315 and 316 are offered in an 8-week format.

EXPLANATION OF CATEGORIES

Req	Required Core	A course that is required for this program
RE	Restricted Elective	A course selected from a list of elective courses specified for this program in the course list in the catalog, which can be replaced with another course from the same list
RC	Recommended Course	A course that is not part of this program but is included in its roadmap

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