



Paralegal Studies Certificate

FULL TIME

This program roadmap represents one possible pathway to complete the program. **Please see a counselor** to create an education plan that is customized to meet your needs. This roadmap is not a guarantee of course availability or financial aid applicability.

Catalog: 2025-26

Total Units: 30

Start Term: Summer

First Year

Semester 1 (Summer)

3 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	LA 300 Introduction to Law and the American Legal System	3	(see below)

LA 300 prerequisite: ENGL C1000/C1000H or ESLW 340.

Semester 2 (Fall)

12 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	LA 312 Torts and Personal Injury	3	
Req	LA 320 Legal Research	3	
RE	LA 342 Evidence	3	LA 300
Req	LA 350 Law Office Management	3	

Semester 3 (Spring)

15 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	LA 310 Civil Procedures and Litigation	3	
Req	LA 314 Contract Law	3	
Req	LA 321 Legal Writing	3	LA 320
RE	LA 360 Corporations Law	3	LA 300
RE	LA 362 Estate Planning and Probate Procedure	3	LA 300

Note: Students must possess an A.A. degree or higher from a regionally accredited institution to be eligible for this certificate.

CAREER PATH

Career Options:

Paralegals find employment in both state and federal government as well as private practice and corporate settings.

Scheduling Notes:

- LA 300 is offered in the fall, spring, and summer.
- LA 310, 312, 314, and 350 are offered in the fall and spring.
- LA 320 is offered in the fall regularly, and in the spring and summer occasionally.
- LA 321 is offered in the spring regularly, and in the fall and summer occasionally.
- LA 330, 332, 336, and 342 are offered in the fall.
- LA 334, 360, 362, and 365 are offered in the spring.

Other Notes:

- This program can be started in spring and fall as well. [See a counselor](#) or to adjust the course work.
- An internship (LA 498) is highly recommended as it opens up potential employment opportunities. Students can earn between 0.5 – 4.0 units for related paid or unpaid work experience including volunteer and internship positions through LA 498. See the [Work Experience website](#) for more information.

EXPLANATION OF CATEGORIES

Req	Required Core	A course that is required for this program
RE	Restricted Elective	A course selected from a list of elective courses specified for this program in the course list in the catalog, which can be replaced with another course from the same list

