Accounting Certificate

PART TIME

This program roadmap represents one possible pathway to complete the program. **Please see a counselor** to create an education plan that is customized to meet your needs. This roadmap is not a guarantee of course availability or financial aid applicability.

Catalog: 2026-27

Total Units: 39

First Year

Semester 1

9 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 301 Financial Accounting	4	
RE	ECON C2002 Principles of Macroeconomics	3	
RC	CISA 315[1] Introduction to Electronic Spreadsheets	2	

[1] CISA 315 is not part of the certificate, but it is a prerequisite for CISA 316

Semester 2

11 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 103 Intermediate Accounting - Part I	4	ACCT 301
Req	ACCT 311 Managerial Accounting	4	ACCT 301
RE	ACCT 341 Computerized Accounting	3	ACCT 101 or 301

Second Year

Semester 3

10 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 104 Intermediate Accounting - Part II	4	ACCT 103
Req	ACCT 111 Cost Accounting	3	ACCT 311
Req	ACCT 361 Ethics, Fraud, and Legal Issues for Accountants	3	

Semester 4

9 Units

CAT.	COURSE	UNIT	PREREQUISITES
Req	ACCT 107 Auditing	3	ACCT 104

CAREER PATH

Career Options:

This certificate prepares students for entry-level clerical and technical positions in various accounting careers.

Advising Notes:

- Students should customize the restricted elective (RE) courses to meet their individual career goals. See the catalog for all of the options.

Other Notes:

- This map shows the fastest way to complete this program. See a counselor to adjust the coursework to meet your specific needs.

CAT.	COURSE	UNIT	PREREQUISITES
RE	ACCT 123 Federal and California Individual Income Taxation	4	
RE	CISA 316 Intermediate Electronic Spreadsheets	2	CISA 315

EXPLANATION OF CATEGORIES		
Req	Required Core	A course that is required for this program
RE	Restricted Elective	A course selected from a list of elective courses specified for this program in the course list in the catalog, which can be replaced with another course from the same list
RC	Recommended Course	A course that is not part of this program but is included in its roadmap

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